

Overview of Zoom Mechanics for Area 46 Panel 72 Election



Rooms

Main – Zoom Voting
Observation Room – Non-Voting (Zoom and Phone participants)
Phone Voting Booth – phone in only

Support

Poll Operator (Main Room) – Tech 12 responsible for compiling all vote tallies and Excel Results chart. Compiles vote count from Poll numbers + Poll Monitor numbers + votes from Group-in-a-Room + votes from Zoom attendees who need special assistance.

Poll Monitor (Phone Voting Booth) – Communicates with phone in, audio only voters to record their vote. Submits votes to Poll Operator.

Poll Support (Non-Voting Observation Room) – Chat support point for anyone in non-voting room needing out to become a voting member.

Room Coordinator – Assigned person to gather votes of voting members gathered together in a physical room. They will be responsible to distribute, collect, account paper ballots in the room, and submit results to Poll Operator

Attendee Types at the Election

- A) Zoom Attendees
 - a. Voting members on Zoom will stay in the main room and vote via poll
 - b. Non-voting members on Zoom will be moved to an observation break out room for the duration of the election process.
- B) Voting members by phone only
 - a. Voting members by phone only will be moved to a phone voting break out room. They will have their own narrator (Poll Monitor) who will work with them to determine the easiest way to communicate their vote.
 - b. Phone voting members will be patched into main room audio and have communication with Poll Monitor
- C) Voting members in a “Group in a Room”.
 - a. Stay in Voting Zoom Room – But do not use Poll.
 - b. Assign one person (Room Coordinator) to confirm voting members and gather paper ballots, count them and send results to Poll Operator. These voters will not submit a Poll. Instead, they will read the poll on screen for the room but collect paper ballots.
 - c. Room Coordinator will vote by text to Poll Operator.
- D) Non-voting phones – these observers will be moved to the observation room with the non-voting Zoom members. They will be able to hear the audio.

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Naming Conventions

Voters must have the #1 in front of their name

Individual Zoom voter

- 1-Jeff B-Treatment
- 1-Gerri M-GSR
- 1-Eloy M-Alt Delegate
- 1-Laura S-DCM

For the phone in:

The tech team will rename phone only voters. Once the election begins, Tech 12 will ensure their votes are counted properly and remain confidential.

Group in a room on zoom: Use text for all votes

- 1-GROUP-4-AI G (Four voting members in one group)
- 1-GROUP-2-Ellen R (Two voting members in one group)

Non-Voters

- 2-Julie P-Observer
- 2-Pebbles F-Observer
- 2-William K-Observer