

**SWACYPA 9 Host Committee Agenda  
October 2022**

1. OPEN MEETING: Opening Prayer - Prayer Chair - Emma
2. FACTS, AIMS, & PURPOSES, SAFETY STATEMENT: Ken
3. ROLL CALL:
  - a. Chair - Ken
  - b. Co-Chair - Skyler
  - c. Treasurer - Josh
  - d. Co-Treasurer - Jessica
  - e. Secretary - Emily
  - f. Co-Secretary/Archivist - Osha
  - g. By Laws - Sean
  - h. Programs - Lindsay
  - i. Outreach - Max
  - j. Remaining Committee Members
4. REVIEW AGENDA & ADDITION OF BUSINESS ITEMS
5. REVIEW & APPROVE OF PREVIOUS MINUTES
6. OBSERVE 7th TRADITION
7. REPORTS: (1-2 Minutes - Report Only, No Discussion)
  - a. Co-Chair - Skyler
  - b. Programs - Lindsay
  - c. Outreach - Max
  - d. Facilities - Johnny
  - e. Registration - **Vacant**
  - f. Hospitality/Co-Hospitality - **Vacant**
  - g. Graphics - **Vacant**
  - h. Security/Co-Security - Pete
  - i. Literature - **Vacant**
  - j. Conference Entertainment - Will
  - k. Events & Fundraising - Phil, Osha
  - l. A/V - **Vacant**
  - m. Inreach - Robeen
  - n. IT - **Vacant**
  - o. Merchandise - Sean
  - p. Accessibilities - **Vacant**
  - q. General Service Liaison - Lindsay
  - r. H&I Liaison - Adam
  - s. Native American Liaison - **Vacant**
  - t. LGBTQ+ Liaison - Skyler
  - u. Spanish Speaking Liaison - Max
  - v. Bid Cities Liaison - **Vacant**
8. OLD BUSINESS (R = Report, D = Discussion, V = Vote):
  - a. Halloween Dance Update (R/D): Skyler, Phil

- i. Food & Drink Items to be Purchased and Sold
- ii. Determine Volunteers Needed

9. NEW BUSINESS (R = Report, D = Discussion, V = Vote):

- a. Add Co-Programs Chair Position to By-Laws (D/V)
  - i. A Committee Member has expressed interest in this position
- b. Add Unity Chair Position to By-Laws (D/V)
  - i. Plans small social gatherings for committee members to promote Unity.
  - ii. Recommended by Advisory, Determine if needed
- c. Elect Vacant Positions (D/V)
  - i. Registration, Hospitality, Co-Hospitality, Graphics, Co-Security, Literature, A/V, IT, Accessibilities, Native American Liaison, Bid Cities Liaison, (TBD: Co-Programs, Unity)
- d. Purchase Our Own Zoom (D/V)
  - i. Currently using SNYP's Zoom Account, Purchase our own account?
- e. Collaboration Needs (D/V)
  - i. Determine best means of group communication for collaboration.
  - ii. Slack, GroupMe, others?
- f. Conference Theme (D/V)
  - i. Present Theme Proposals from Committee Members
  - ii. Determine/Vote on Theme
- g. Future Meetings (D/V)
  - i. Determine meeting time and space for next meeting(s)
- h. Preliminary Merchandise and Banner Design for Outreach based off SWACYPAA Unicorn Mascot and/or Theme (D)
  - i. Merchandise (T-Shirts, Stickers) is a huge draw for Pre-Registration at conferences and outreach events, More likely to sell a shirt than Pre-Reg. Would like to have merchandise ready before ACYPAA (Feb 2023).
  - ii. Banners - Should we get 2 in case one gets stolen?
- i. Added Items from the floor: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

10. Schedule of Upcoming Events:

- a. FLAGYPAA Hot Wing Challenge - Flagstaff, AZ. October 22nd, 4 PM - 9 PM (Ken might attend)
- b. Halloween Dance at EPC, October 29th, 7 PM Dark Side Speaker Meeting, Dance afterwards.
- c. TXSCYPAA - San Antonio, TX. November 4-6th. (Max and Ken attending, anyone else interested?)
- d. LVYPAA Scavenger Hunt, Las Vegas, NV. November 5th. (Sean attending, needs more to attend)
- e. Yuma Kickball hosted by ASCYPAA and ACYPAA - Yuma, AZ. January TBD. (Ken Attending, need more for team)
- f. ACYPAA - Anaheim, CA. February 2-5th.

11. SUMMARY OF ITEMS TO BE WORKED ON BEFORE NEXT MEETING

- a. TBD: Preliminary Merchandise Design to be voted on, Quantity Needed, and Costs to be Reported, Discussed, and Voted on for November Meeting, Possibly December Meeting.

12. ADJOURN: Closing Prayer – Prayer Chair - Emma